

Maintain High Efficiency

Lengthen Equipment Life

Avoid Costly Breakdowns



**HEATING - AIR CONDITIONING  
REFRIGERATION, INC.**

Phone# (410)242-7177

Fax# (410)242-7273

E-Mail – [a.j.r.heatingandac@gmail.com](mailto:a.j.r.heatingandac@gmail.com)

Website – [www.ajrheatingandac.com](http://www.ajrheatingandac.com)

**A.J.R. PREVENTATIVE MAINTENANCE PLAN**

**Examples of Work Performed:**

**1.) Fall - Heating & Inspection & Maintenance**

1. Inspect equipment for gas leaks.
2. Lubricate all motors.
3. Check belts & adjust tension.
4. Check all wiring & connections.
5. Check and adjust thermostat & controls.
6. Inspect furnace air filters & replace if necessary.
7. Clean furnace chamber & stack.

**2.) Spring – Cooling Inspection & Maintenance**

1. Inspect equipment for refrigerant leaks.
2. Lubricate all motors.
3. Check belts & adjust tension.
4. Check that condensation drain is open.
5. Clean & adjust all safety controls.
6. Check thermostat & controls.
7. Clean coils.

<b>Customer Name:</b>	<b>Model#</b>
<b>Address:</b>	<b>Serial#</b>
<b>Phone#</b>	<b>Type of System:</b>
<b>Date:</b>	<b>Renewal Date:</b>
<b>Signature:</b>	<b>Total Cost Of Agreement: \$325.00</b>

**Terms and Conditions**

Policy holder is responsible for scheduling semi-annual service inspections in the Fall and Spring Months. For service calls, other than regular maintenance, policy customers will receive service within 24 hours. This is a Maintenance Policy & does not cover any repairs, replacement parts or labor. Any additional parts, materials or labor needed, that are not included above, example (Freon), will be an additional charge to the customer upon customer's approval. Any additional repairs will be done at a discounted labor rate with no mark-up on parts. All of our policy customers are given priority service.

\_\_\_\_\_  
**Customer Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Customer Email Address**